

Welcome

This Quick Start Guide provides all the information you need to get your product up and running. Please fully unfold this guide and follow the numbered steps below. If you need more detailed instructions, a full user guide is available to download in PDF format from www.bt.com/help/userguides

We haven't printed a full user guide as we're working to make our products greener, so please consider the environment before printing.

If you cannot find the answer to your problem in the full online user guide, then please call the Helpline on 0871 594 1200* or email bt.helpdesk@suncorptech.com

BT is a sustainability leader

To find out how we're making our products greener visit

bt.com/betterworld/products





* Calls cost 6 pence plus 10 pence per minute from a BT residential landline. See www.bt.com/pricing for details. Mobile and other providers' costs may vary.

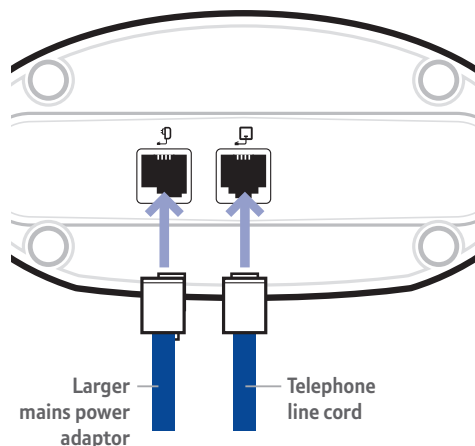
1 Getting started

Place your BT Aqua within 2 metres of the mains power socket and telephone socket so that the cables will reach.


The handset range is up to 300 metres outdoors and 50 metres indoors (in ideal conditions). Try to position the phone at least 1 metre away from other electrical appliances to avoid interference and help maximise the handset range. The  icon indicates when you are in range; the handset will beep if you go out of range.

Setting up

1. Plug the **large** mains power adaptor (item code 040497) into the socket marked  on the underside of the large base and plug the other end into the mains power socket and switch the power on.
2. Plug the telephone line cord into the socket marked . **Only use the cables provided with the product.**
3. Plug the small mains power adaptor into the socket marked  on the underside of the charger and plug the other end into the mains power socket and switch the power on.
4. Insert the 2 batteries supplied into the handset, taking note of the + and - markings inside the handset. Slide the battery compartment cover into place.
5. Place the handset on the charger to charge. **You must charge the handset batteries for at least 24 hours before use.**
6. When the handset batteries are fully charged, the display will show the full battery icon . Now you can plug the telephone line cord into the telephone wall socket.





Set up your additional handsets (multiple pack owners only)

1. For each additional handset and charger: Plug the **small** mains power adaptor (item code 032765) into the socket marked  on the underside of the charger and plug the other end into the mains power socket and switch on.
2. Insert the 2 batteries supplied and charge the handset batteries for at least 24 hours as detailed in points 4 and 5 above.

Set the date and time




The date and time is recorded with each answering machine message you receive, so before you receive your first message you need to set the correct date and time.

1. Press **Menu** and press  to scroll down to **Clock & Alarm**, then press **Select**.
2. **Date & Time** is highlighted. Press **Select**.
3. Enter the correct date using the format DD/MM/YY, eg. **09 06 07** for 9th June 2007.
4. Enter the current time, you can select 12 or 24-hour format, and press **Save**.
5. Press  or close the handset cover to return to standby.

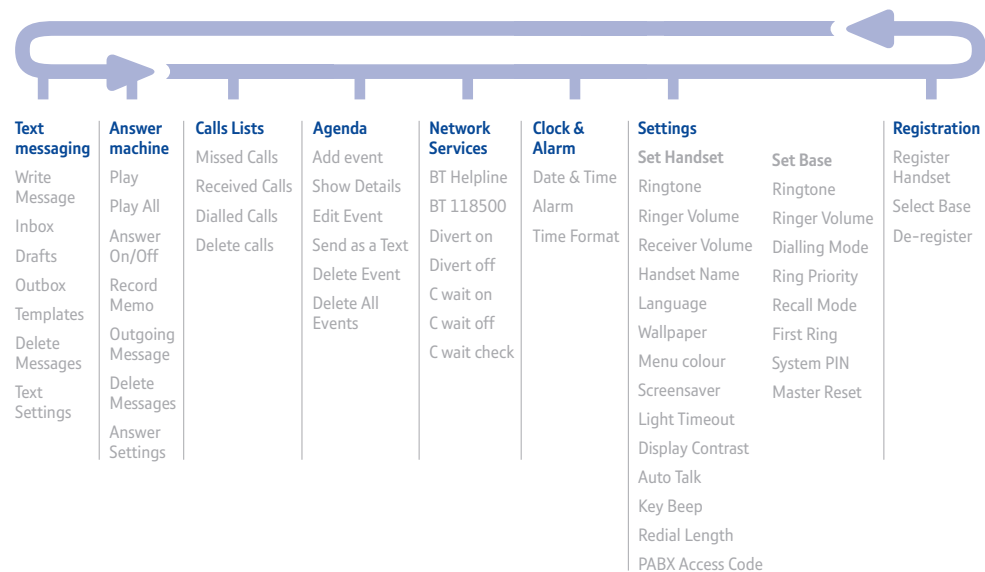
Your BT Aqua is now ready for use.

2 Navigating the menus

Your BT Aqua has an easy to use menu system through which you can access many of the phones features and settings. These are shown in the menu map below.



1. From the standby screen, press **Menu** to open the main menu and then use the  and  buttons to scroll up and down through the menu options displayed.
2. Press **OK** to select a menu option or **Back** to go back to the previous screen.
Press and hold  or close the handset to exit a menu at any time and return to standby.

Menu map




3 Making and receiving calls

Make/end a call

1. Open the handset and press . Listen for the dialling tone, then dial the number. To end the call, press  or close the handset.

Preparatory dialling

1. Open the handset and dial the number first. If you make a mistake press **Clear** to delete the last digit. Press  to dial.

Handsfree

1. Press  to switch the call between the earpiece and the handset loudspeaker.

Secrecy

You can mute the handset microphone and talk without your caller hearing you.





1. **During a call**, press **Secrecy**. **Secrecy On** is displayed and you can talk without your caller hearing you. Press **Off** to switch secrecy off and resume your call.

Receiving calls

1. Open the handset to answer the call. Or, if the handset is already open, press .

Redial

Your BT Aqua stores the last 20 numbers you have dialled. You can then select any of the numbers to redial, delete or copy to the phonebook.

1. Press , the most recently dialled number is displayed. Press  or  to scroll through the list and press  to redial the number displayed.




4 Special features

Your BT Aqua has some special features, these include a 250 name and number phonebook, a SIM card reader/writer, an answering machine and SMS text messaging.





Phonebook

You can store up to 250 names and numbers in the phonebook to make dialling quick and easy.

Store a new phonebook entry

1. From standby, press **Names** to open the phonebook menu. Press  to scroll down to **Add Entry** and press **Select**.
2. Using the letters on the keypad enter the name, then press **OK**. You may need to press the same button a few times until the letter you want is displayed. For example, press **2** once for **A**, or twice for **B**. If you make a mistake, press **Clear**.
3. Enter the telephone number and press **Save**.
4. Press  or  to select a melody for your new phonebook entry and press **Save** to confirm. The display shows **<NAME> Saved** and returns to the phonebook menu.
5. Press **Back** to return to the previous menu level or close the handset.

Dial a phonebook entry

1. Press . The first entry is displayed.
2. Press  or  to scroll through the phonebook, or press the relevant keypad button to search alphabetically. Press  to dial the selected number.

Or you can press **Options** to view more details, copy or delete the entry, or delete the entire phonebook.

Answering machine





After following the Getting started section, your BT Aqua answering machine will be set to 'Answer and Record' and is ready to start receiving messages.

You can select one of the pre-recorded outgoing messages – Answer & Record or Answer Only or you can record your own personalised outgoing message. You can also record memo messages for other users, screen calls and you can operate the answering machine remotely.


All answering machine features are accessed via the handset menu. See the Answer Machine menu shown in Section 2. For detailed instructions on all the answering machine features see the online user guide at www.bt.com/help/userguides









Switch answering machine on/off

When the answering machine is on, the  icon is shown in the handset display.

1. Press **Menu**, scroll  to **Answering Machine** and press **Select**.
2. Scroll  to **Answer On/Off** and press **Select**.
3. Press  or  to highlight **On** or **Off** and press **Select**.

Listening to your messages/memos via the base



When you have new messages or memos the  icon will be displayed showing the number you have received.

1. Press **Menu**, scroll  to **Answering Machine** and press **Select**.
2. **Play** is highlighted. Press **Select** to choose which messages you want to play or scroll  to **Play All** and press **Select** to play all messages. During playback, press:
 - 1**  to pause
 - 2** **ABC**  to resume
 - 3** **DEF**  to repeat the message
 - 4** **GHI**  to play the previous message
 - 5** **JKL**  to delete the current message
 - 6** **MNO**  to play next message

SIM card reader/writer

Your BT Aqua has a SIM card reader/writer which allows you to copy individual or all entries from a SIM card to the Aqua phonebook and from the Aqua phonebook to a SIM card.

Copy all phonebook entries to or from a SIM card

1. Insert the SIM card into the SIM READER slot on the side of the base.
2. At the handset, press **Names**. Then scroll  to **Copy Phonebook** and press **Select**.
3. Scroll  to either **From SIM** or **To SIM** and press **Select**. If requested, enter your SIM card PIN then press **OK**. Display shows **Copying** and the name of each entry.
4. When copying is complete the display will show the number of entries. Press **Back** to return to the previous menu level or close the handset.

Text messaging

Before you can send and receive text messages you need to subscribe to the text messaging service (no subscription charge) and to Caller Display (a quarterly fee may be payable, check with your network provider). Please see the online full user guide for details.

To subscribe to the text messaging service

You will be automatically registered when you send your first text message or you can send the word 'Register' to **00000**. You will receive a welcome message back as confirmation.

To access the text messaging menu:

To quickly send a text message, press . Or to access the text menu press **Menu**. **Text Messaging** is displayed, press **Select**. Now use  or  to scroll through the menu options: Write Message, Inbox, Drafts, Outbox, Templates, Delete Messages, Text Settings.

For a full explanation of features and instructions, please see the main user guide online at www.bt.com/help/userguides

Troubleshooting

Most problems are caused by something very simple and can be fixed with a few simple checks:

- Make sure both the mains power adaptor cable and telephone line cord are plugged into the correct sockets and plugged in at the wall.
- Make sure you use all the cables and batteries that came in the box, not those from a previous product.
- If you experience poor speech quality or interference, make sure the product is not located too close to other electrical appliances. This can also help improve the handset range from the base.
- Make sure you charge the batteries for at least 24 hours before first use to ensure maximum battery performance. The charge capacity of the batteries will decrease over time.

Using your BT Aqua on a broadband Internet enabled line?

Remember to plug the phone into the wall socket via an ADSL microfilter if you have broadband Internet on your phone line, otherwise you may have problems with this product and your broadband service. Additional BT ADSL microfilters can be purchased from www.shop.bt.com

General information

For information on safety instructions, cleaning, technical information or connecting to a switchboard, please refer to the 'General Information' section in the full user guide at www.bt.com/help/userguides

Guarantee

Your BT Aqua is guaranteed for a period of 12 months from the date of purchase.

Subject to the terms listed below, the guarantee will provide for the repair of, or at BT's or its agent's discretion the option to replace the BT Aqua, or any component thereof, (other than batteries), which is identified as faulty or below standard, or as a result of inferior workmanship or materials. Products over 28 days old from the date of purchase may be replaced with a refurbished or repaired product.

The conditions of this guarantee are:

- The guarantee shall only apply to defects that occur within the 12 month guarantee period.
- Proof of purchase is required.
- The equipment is returned to BT or its agent as instructed.

This guarantee does not cover any faults or defects caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than through approved agents.

This guarantee does not affect your statutory rights.

For further information within and outside the 12 month guarantee, please refer to the full user guide at www.bt.com/help/userguides

Product disposal instructions



The symbol shown here and on the product means that the product is classed as Electrical or Electronic Equipment and should not be disposed with other household or commercial waste at the end of its working life.

The Waste of Electrical and Electronic Equipment (WEEE) Directive (2002/96/EC) has been put in place to recycle products using best available recovery and recycling techniques to minimise the impact on the environment, treat any hazardous substances and avoid the increasing landfill.

Product disposal instructions for residential users

When you have no further use for it, please remove any batteries and dispose of them and the product as per your local authority's recycling processes. For more information please contact your local authority or the retailer where the product was purchased.

Product disposal instructions for business users

Business users should contact their suppliers and check the terms and conditions of the purchase contract and ensure that this product is not mixed with other commercial waste for disposal.

R&TTE Directive & Declaration of Conformity

This product is intended for use within the UK for connection to the public telephone network and compatible switchboards.

This equipment complies with the essential requirements for the Radio Equipment and Telecommunications Terminal Equipment Directive (1999/5/EC).

The Declaration of Conformity is published on the website <http://www.suncorptech.com/bt>

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Offices worldwide

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