BT3660
with nuisance call blocking and answer machine
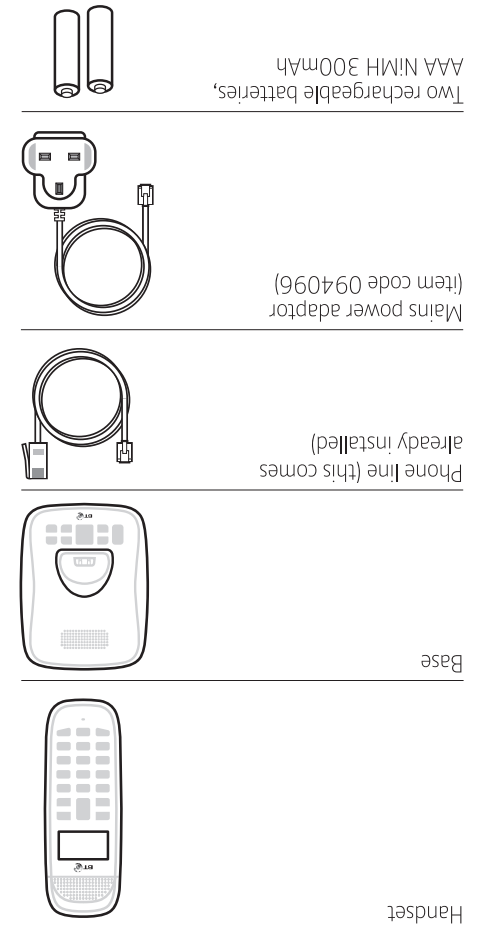## User Guide

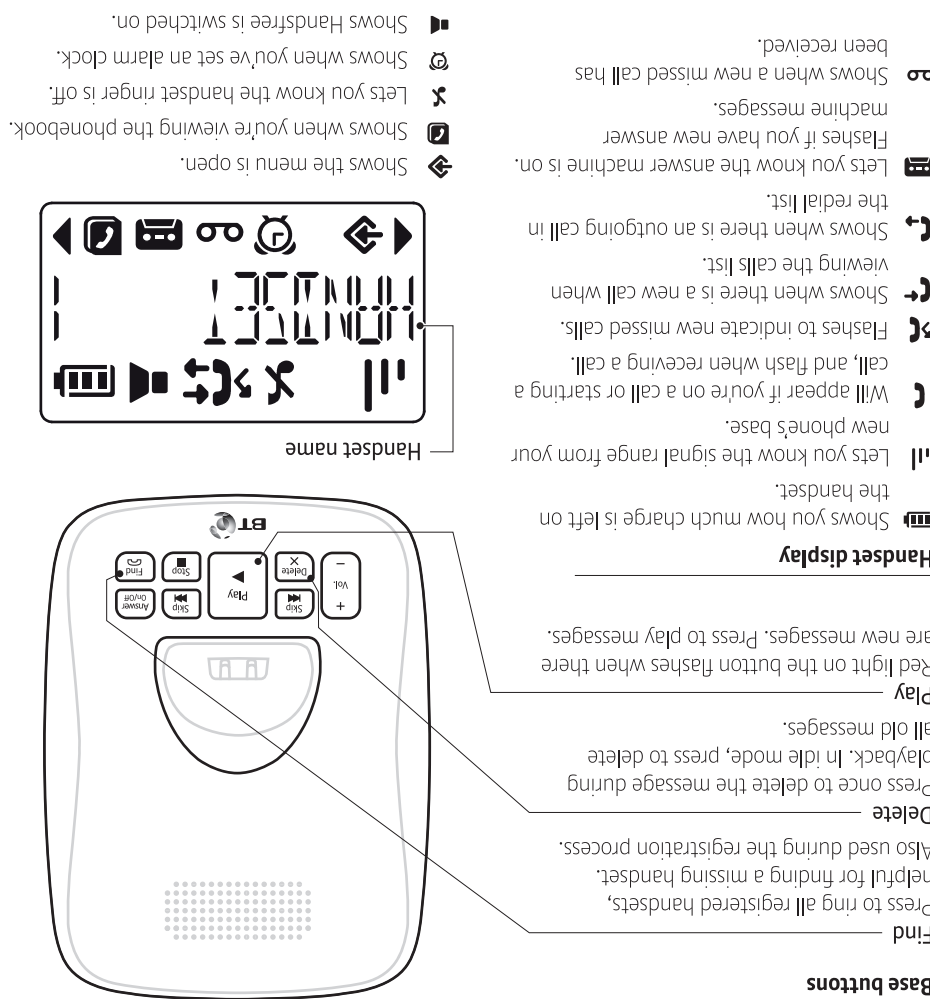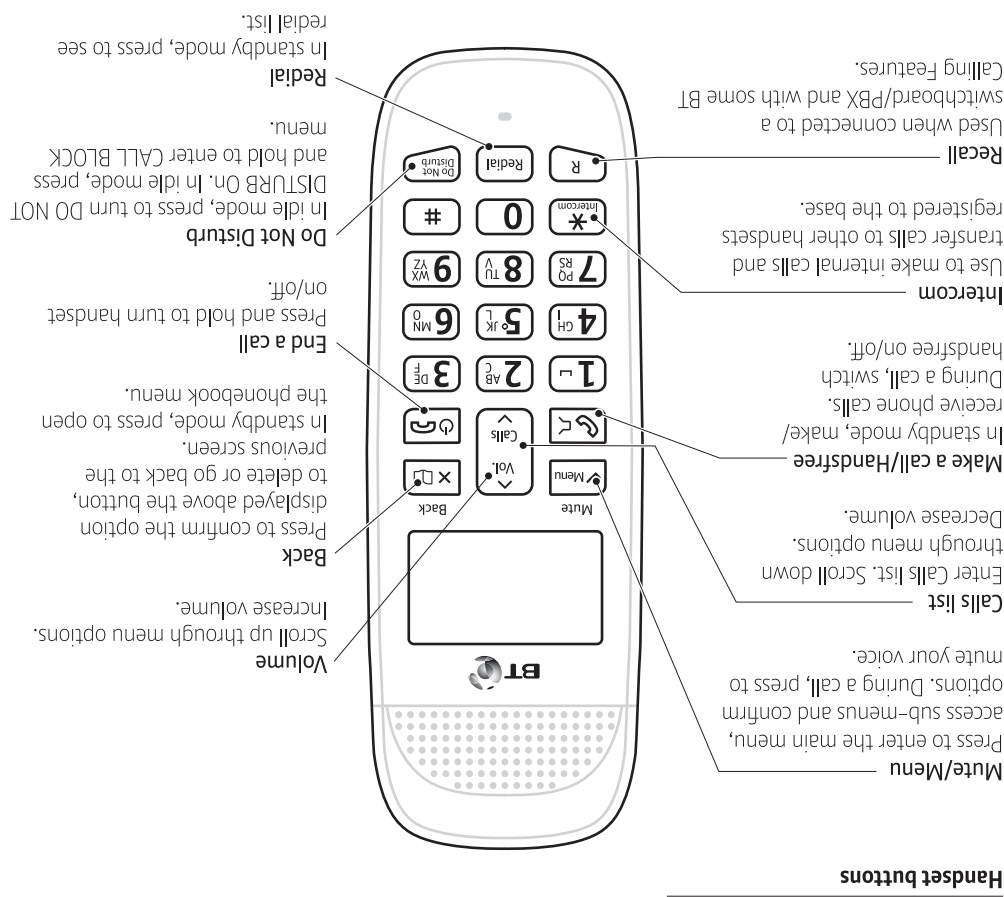Digital Cordless Phone with Answer Machine

You'll need Caller Display
To get the most from your nuisance call blocker phone and for all the features to work, you'll need to subscribe to a Caller Display service from your network provider. Charges may apply.

Check the box contents

Handset

If you bought more than one handset you'll also get:
• Extra handset
• Charger with mains power adaptor (item code 094096)
• Two rechargeable batteries, AAA NiMH 300mAh (already installed in the handset)

Base

Phone line (this comes already installed)

Mains power adaptor (item code 094096)

Two rechargeable batteries, AAA NiMH 300mAh

Important – please read first
• Only use the line cord, power supply and rechargeable batteries that come with your phone.
• Make sure the power supply is connected to a socket that you know works.
• Connect your phone to the power supply and let the batteries charge for 16 hours before connecting your phone to the phone socket.
• The base should always be plugged in to the mains power supply.

Your Answer Machine
Make sure the phone is set to ANSWER+REC and that the answer delay is set to answer before any voicemail service does. The default setting is five rings.

Getting to know your phone

Handset buttons

Mute/Menu
Press to enter the main menu, access sub–menus and confirm options. During a call, press to mute your voice.

Volume
Scroll up through menu options. Increase volume.

Back
Press to confirm the option displayed above the button, to delete or go back to the previous screen. In standby mode, press to open the phonebook menu.

Make a call/Handsfree
In standby mode, make/receive phone calls. During a call, switch handsfree on/off.

End a call
Press and hold to turn handset on/off.

Intercom
Use to make internal calls and transfer calls to other handsets registered to the base.

Do Not Disturb
In idle mode, press to turn DO NOT DISTURB On. In idle mode, press and hold to enter CALL BLOCK menu.

Recall
Used when connected to a switchboard/PBX and with some BT Calling Features.

Redial
In standby mode, press to see redial list.

Calls list
Enter Calls list. Scroll down through menu options. Decrease volume.

Handset display

Handset name

Base buttons

Find
Press to ring all registered handsets, helpful for finding a missing handset. Also used during the registration process.

Delete
Press once to delete the message during playback. In idle mode, press to delete all old messages.

Play
Red light on the button flashes when there are new messages. Press to play messages.

Shows you how much charge is left on the handset.

.ıll Lets you know the signal range from your new phone's base.

Will appear if you're on a call or starting a call, and flash when receiving a call.

Flashes to indicate new missed calls.

Shows when there is a new call when viewing the calls list.

Shows when there is an outgoing call in the redial list.

Lets you know the answer machine is on.

Shows when a new missed call has been received.

Shows the menu is open.

Shows when you're viewing the phonebook.

Lets you know the handset ringer is off.

Shows when you've set an alarm clock.

Shows Handsfree is switched on.

General information

For information on safety instructions, cleaning, technical information or connecting to a switchboard, please refer to the 'General information' section in the full user guide at bt.com/producthelp

Guarantee
Your BT3660 is guaranteed for 12 months from the date of purchase. Subject to the terms listed below, the guarantee will provide for the repair of, or at BT's or its agent's discretion, the option to replace the BT3660 or any component thereof, (other than batteries), which is identified as faulty or below standard, or as a result of inferior workmanship or materials. Products over 28 days old from the date of purchase may be replaced with a refurbished or repaired product.

Guarantee conditions
• The guarantee shall only apply to defects that occur within the 12 month guarantee period.
• Proof of purchase is provided.
• The equipment is returned to BT or its agent as instructed.
• This guarantee doesn't cover any faults or defects caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than through approved agents.
• This guarantee does not affect your statutory rights.

How to recycle your equipment
The symbol shown here and on the product means that the product is classed as electrical or electronic equipment, so DO NOT put it in your normal rubbish bin.

It's all part of the Waste Electrical and Electronic Equipment (WEEE) Directive to recycle products in the best way – to be kinder to the planet, get rid of dangerous things more safely and bury less rubbish in the ground. You should contact your retailer or supplier for advice on how to dispose of this product in an environmentally friendly way.

Radio Equipment Directive Declaration of Conformity
Hereby, British Telecommunications plc declares that the radio equipment type BT3660 Telephone (093665, 093666, 093667) is in compliance with Directive 2014/53/EU. The full text of the EU declaration of conformity is available at the following internet address: bt.com/bt3660

EU Frequency band restriction
This device may be used in each member state.

Radio transmission information
Frequency range
1881.792 – 1897.344MHz
Max power
21.0dBm or 125.89mW

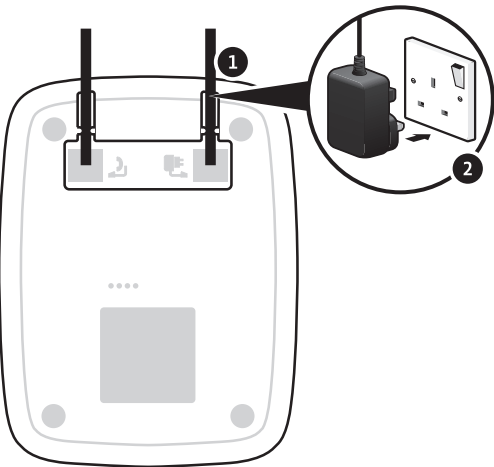**Operating temperature**
0°C to 40°C.

Set-up

1. Plug in

1. Plug the mains power adaptor into the base, with the cable clipped in the groove provided.

2. Plug the other end of the power adaptor into the wall power socket and switch on.
The phone line cord is pre-installed but don't plug the other end into the wall socket yet.

☆
Important
• Don't connect the phone line to a phone socket until the handset is fully charged.
• The base station should be plugged into the power socket all the time.

Where to put your phone
• Place the base within 2 metres of a mains power socket and 1.8 metres of a phone socket so the cables will reach.
• Make sure it's at least a metre away from other electrical appliances to avoid interference.
• Don't place the phone or base in a bathroom or other humid area.
• The product works by sending radio signals between the handset and base. The strength of the signal depends on where you position the base. Putting it as high as possible can help give you the best signal.

2. Charge

1. Slide off the battery cover from the back of the handset and insert the two batteries supplied. Note the '+' and '–' markings inside the battery compartment. Then slide the battery cover back into place.

2. The handset will then check for a link with the base station.

3. When it's found it, place the handset on the base and let it charge for **16 hours**.

4. After **16 hours**, plug the phone line cord into the phone wall socket.
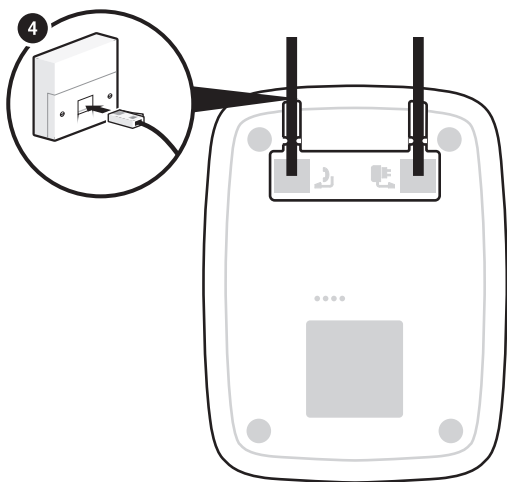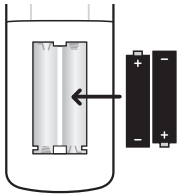
Talk/Standby time
Under ideal conditions, the handset batteries should give up to 10 hours talk time or 100 hours standby on a single charge. (This doesn't mean you can unplug the base or leave the handset for this length of time without charge).

Please note that new Ni–MH rechargeable batteries don't reach full capacity until they've been in normal use for several days.

Battery low warning
You will hear a warning beep every 2 minutes during a call and the 📶 icon will flash.

You must recharge the handset batteries before you can use the handset. If the charge completely runs out the handset will switch off. Place the handset on the base or charger to charge.

Set up for additional handsets (multipacks only)
1. Plug the mains power adaptor into the mains wall socket and switch on the power.
2. Activate the batteries as explained in point 1 in Charge above.
3. Place the handset on the charger to charge for 16 hours.

3. Go!

Using your BT3660 Phone on a line with broadband?
To avoid problems with your broadband or noise on your phone line, you might need to plug your telephone line cord into the wall via a microfilter (not supplied).

If your main phone socket has a single socket, as shown, you'll need to use microfilters.

You don't need to use microfilters if your main phone socket has two separate sockets, like either of these:
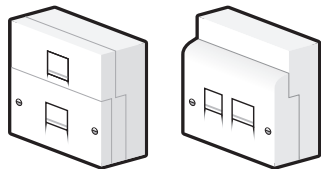
Free Technical Help & Support

A full list of frequently asked questions and the complete user guide are available online.
bt.com/bt3660

Phone doesn't work
• Have you activated the batteries correctly?
• Check that the mains power is correctly connected.

No dial tone or line cord error message displayed on screen
• Is the telephone cord plugged into the base and phone wall socket?
• Check that the mains power is correctly connected.
• Only use the telephone cord supplied with the phone.

Can't make or receive calls
• Check that the mains power is correctly connected.
• The batteries may need recharging.
• Has there been a power cut? If so, place the handset back on the base for ten seconds and try again. If it still doesn't work, disconnect the batteries and mains power for ten minutes, then reconnect and try again.

Handset doesn't ring
• The ringer volume may be switched off.
• Check that the mains power is correctly connected.

No display
• The batteries may be flat, dead or incorrectly inserted.
• Recharge or replace the batteries.

Customer Helpline
If you're still having problems, call us on **0800 145 6789*** or go to bt.com/bt3660

General sales enquiries
• BT Residential lines – call 150.
BT Business lines – call 152.
• For non BT line customers, call 0800 800 150 (residential) or 0800 800 152 (business).

Billing enquiries
Please see the phone number shown on your BT bill.

Using the phone

☆
You'll need Caller Display
To get the most from your nuisance call blocker phone and for all the features to work, you'll need to subscribe to a Caller Display service from your network provider. Charges may apply.

Make and end a call
1. Press green ✆, enter phone number using keypad.
2. Press red ☎ to end the call.

Answer a call
1. Press green ✆ to answer the call.

Mute
1. Press Mute✓Menu during a call. Press Mute✓Menu to return to your caller.

View or dial a number in Calls list†
The Calls list stores details of the last 20 incoming calls.
1. Press Calls to open the calls list and scroll to an entry.
2. Press ✆ to dial the number.
Or to view call details, press Mute✓Menu 'view' will be displayed, press Mute✓Menu again to see date and time, and then press Mute✓Menu again to see callers number.

Nuisance Call Block
Turn call blocking on to enable block list
1. Press Mute✓Menu, scroll Calls to Call Block and press Mute✓Menu again.
2. Scroll Calls to BY NUMBER and press Mute✓Menu. Then scroll to BLOCK MODE and press Mute✓Menu.
3. Scroll Calls to ON and press Mute✓Menu.

Block incoming call number in your Calls list†
1. Press Calls, scroll to the entry and press Mute✓Menu.
2. Scroll to CALL BLOCK and press Mute✓Menu. Press Mute✓Menu again and the display shows SAVED!
3. To view, delete or add numbers manually to the blocklist, you must go to CALL BLOCK menu.

Phonebook
Store entry in phonebook (up to 50)
1. In idle mode, press Mute✓Menu. PHONEBOOK is displayed. Press Mute✓Menu.
2. Scroll Calls to ADD NEW, press Mute✓Menu. ENTER NAME is displayed.
3. Enter name using keypad and press Mute✓Menu. ENTER NUMBER is displayed.
4. Enter phone number and press Mute✓Menu to save.
To save a number to your phonebook from the Calls list, press Calls. Scroll to the entry and press Mute✓Menu. Scroll Calls to SAVE NUMBER, press Mute✓Menu. Then follow steps 3 to 4 above.

Dial entry in phonebook
1. In idle mode, press Back✕🖥.
2. Scroll Calls or Vol. to display the entry and press ✆ to dial.

Answer machine
Your answer machine is on and ready to record messages. You can control it using the buttons on the base or using the handset ANSW MACHINE menu.

Record your own outgoing message
1. Press Mute✓Menu, scroll Vol. to ANSW MACHINE and press Mute✓Menu.
2. Scroll Calls to OGM SETTING, press Mute✓Menu. Then scroll to ANSWER + REC and press Mute✓Menu.
3. Scroll Calls to RECORD and press Mute✓Menu. After the beep, speak your message.
4. Press Mute✓Menu to stop recording and save your outgoing message.

Set the answer delay
For compatibility with BT1571 or another voicemail service make sure the answer delay is set to answer before the service, e.g. for BT1571 do not set to more than 5 rings.
1. Press Mute✓Menu, scroll Vol. to ANSW MACHINE and press Mute✓Menu.
2. Scroll Calls to RING DELAY, press Mute✓Menu. The current setting is displayed.
3. Scroll Calls or Vol. to select the number of rings. Press Mute✓Menu to confirm.

Using the menu
Press Mute✓Menu to open the main menu, scroll through menu items using Calls or Vol.. When the menu you want is displayed, press Mute✓Menu. Press Calls or Vol. to scroll through the sub menus and press Mute✓Menu to select.

Use Back✕🖥 to return to the previous menu level.

Use ☎ to exit a menu and return to standby.

If no buttons are pressed for 30 seconds the handset will return to the idle screen.

**Incoming speech/Handsfree volume**
During a call, press Calls or Vol. to increase or decrease the volume of your caller's voice.

Handset ringer volume
1. Press Mute✓Menu, scroll Calls to PERSONAL SET, press Mute✓Menu.
2. Display shows HANDSET TONE, press Mute✓Menu.
3. Display shows RING VOLUME, press Mute✓Menu.
4. Press Calls or Vol. to adjust the volume, press Mute✓Menu to save.

Handset ringtone
1. Press Mute✓Menu, scroll Calls to PERSONAL SET, press Mute✓Menu.
2. Display shows HANDSET TONE, press Mute✓Menu.
3. Press Calls to RING MELODY, press Mute✓Menu.
4. Press Calls or Vol. to hear ringtones, press Mute✓Menu to save.

Using the keypad
• When entering letters you may need to press the same button a few times until the letter you want is displayed, e.g. press 2ᴬᴮᶜ once for A, twice for B, three times for C
• Enter a space, press 1⏎
• Enter a pause when pre-dialling or storing a number, press and hold #

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* Calls made from within the UK mainland network and mobile networks are free. International call costs may vary.
† Requires a subscription to a Caller Display service from your network provider. Charges may apply.