

General information

For information on safety instructions, cleaning, technical information or connecting to a switchboard, please refer to the 'General Information' section in the full user guide at bt.com/producthelp

Guarantee

Your BT7610 is guaranteed for a period of 12 months from the date of purchase.

Subject to the terms listed below, the guarantee will provide for the repair of, or at BT's or its agent's discretion the option to replace the BT7610, or any component thereof, (other than batteries), which is identified as faulty or below standard, or as a result of inferior workmanship or materials. Products over 28 days old from the date of purchase may be replaced with a refurbished or repaired product.

The conditions of this guarantee are:

- The guarantee shall only apply to defects that occur within the 12 month guarantee period.
- Proof of purchase is required.
- The equipment is returned to BT or its agent as instructed.

This guarantee does not cover any faults or defects caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than through approved agents.

This guarantee does not affect your statutory rights.

To find out what to do, if your phone is in or outside of the 12 month guarantee, please look in the full user guide at bt.com/producthelp

How to recycle your equipment

The symbol shown here and on the product means that the product is classed as electrical or electronic equipment, so DO NOT put it in your normal rubbish bin.

It's all part of the Waste Electrical and Electronic Equipment (WEEE) Directive to recycle products in the best way – to be kinder to the planet, get rid of dangerous things more safely and bury less rubbish in the ground.

You should contact your retailer or supplier for advice on how to dispose of this product in an environmentally friendly way.

Warning

You won't be able to call 999 from this phone if there's a power cut, so make sure you've got another way to call for help in an emergency.

Radio Equipment Directive Declaration of Conformity

Hereby, British Telecommunications plc declares that the radio equipment type BT7610 (066869, 066870, 066871, 066872) is in compliance with Directive 2014/53/EU.

The full text of the EU declaration of conformity is available at the following internet address: bt.com/producthelp

Radio transmission information
Frequency range 1881.792 – 1897.344MHz
Max power 18.37dBm or 68.71mW



For a Better Future

We're always looking to make our products last longer and use less power, so we don't have such a big impact on the environment.

To find out about what we are doing, visit bt.com/betterfuture

Offices worldwide

The services described in this publication are subject to availability and may be modified from time to time. Services and equipment are supplied subject to British Telecommunications plc's respective standard conditions of contract. Nothing in this publication forms any part of a contract.

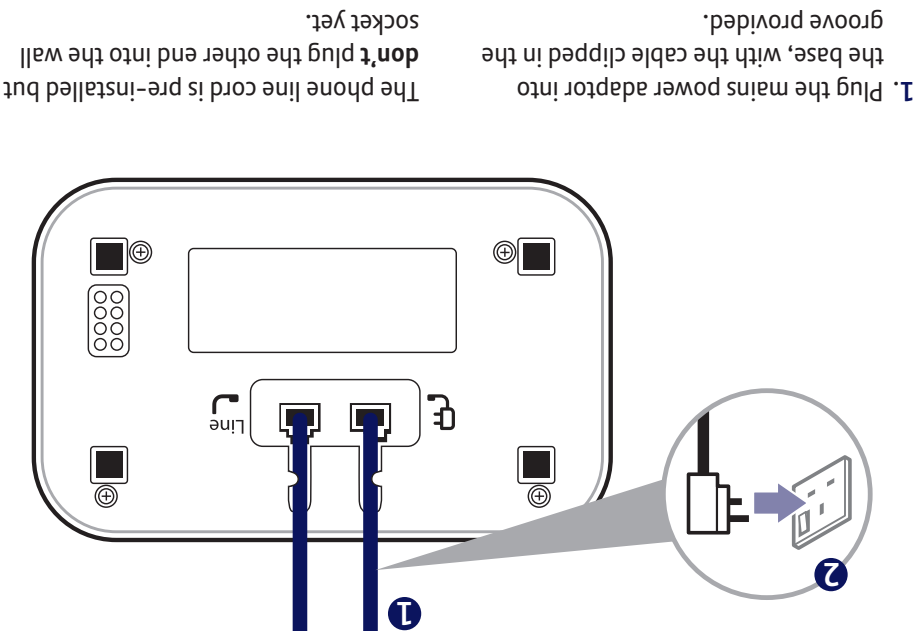
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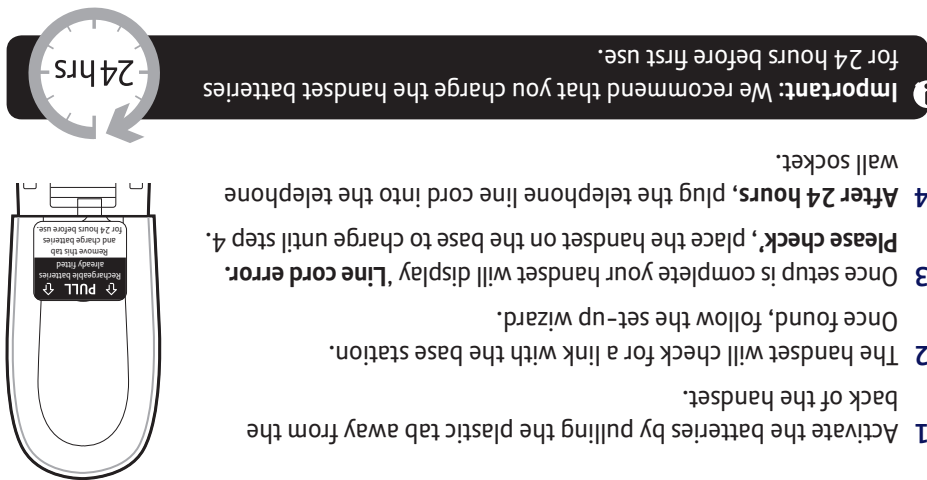


1 Plug in



2. Plug the other end of the power adaptor into the wall power socket and switch on.

2 Charge



Important: We recommend that you charge the handset batteries for 24 hours before first use.

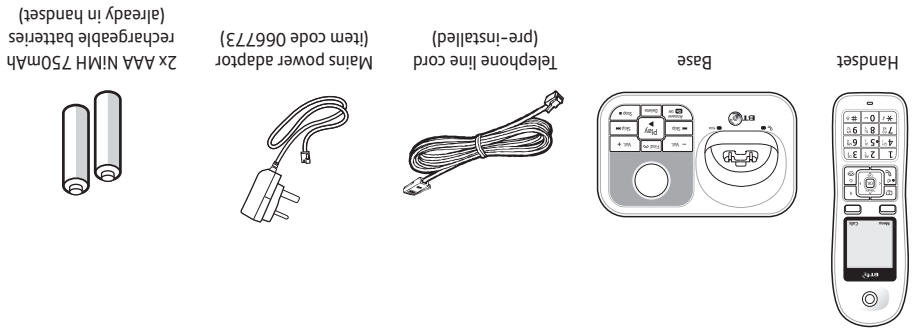
Set up your additional handsets (multi packs only)

- 1 For each additional handset and charger: plug the mains power adaptor into the socket on the back of the charger, secure the cable behind the retaining clip and plug the other end into the wall power socket and switch on.
- 2 Activate the batteries as shown above.
- 3 Place the handset on the charger to charge for 24 hours.

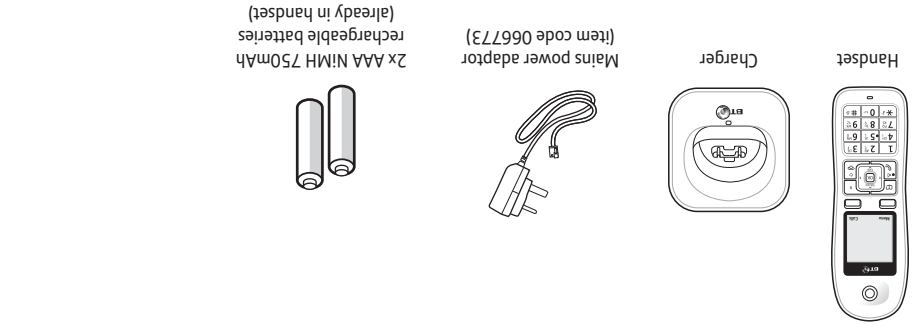
Important: If you ever need to remove the batteries, simply slide open the battery compartment cover and ease them out.

Your BT7610 is now ready to use.

Check box contents



Contents for each additional handset (multi packs only)



Important: Only use the mains power adaptors, cables and rechargeable batteries supplied in this box, or this product may not work. Any replacement rechargeable batteries must be of the same type. BT accepts no responsibility for damage caused to your BT7610 by using any other type of batteries.



BT7610
Digital Cordless Phone with Answering Machine
Setting up is easy. Just follow the simple steps in this guide.

If you'd like further help, or to view the full user guide, please visit our website bt.com/producthelp or call our helpdesk on 0800 218 2182*
* Calls made from within the UK mainland network are free. Mobile and International call costs may vary.

Your phone

Handset

Left option button
Press to enter the main menu, access sub menus and confirm options shown on the display above the button.

Volume
Move up through menu options. Increase incoming speech volume.

Access your stored Contacts.

OK
From the home screen, press to access a highlighted event on the display: missed calls, answer phone or text messages.

In standby mode make/receive phone calls. In talk mode switch handsfree on/off.

Calls
Enter Calls list, decrease incoming speech volume and move down through menu options.

1
In standby, press and hold to dial BT 1571 or your stored speed dial number. When answer machine message playing, press to repeat message from the beginning.

4
When answer machine message playing, press to skip back to previous message.

Right option button
Press to confirm the option displayed on the screen above the button, to delete or go back to the previous screen. In answer machine mode, deletes current message playing.

R
R (Recall) used when connected to a switchboard/PBX and with some BT Calling Features.

< >
From the home screen, press to move left or right to highlight new events. During menu navigation, use to change settings. In text entry mode, use to move the cursor.

End a call. Press and hold to turn handset on/off.

3
When answer machine message playing, press to delete message.

6
When answer machine message playing, press to delete message.

#
Press and hold to lock/unlock keypad. Toggle between upper and lower case characters.

*** &**
Press and hold to turn the ringer on or off.

2 to 9
Speed dial buttons
In standby, press and hold to dial a stored speed dial number.



The answer machine handset controls on buttons **1** **4** **3** and **6** will only work when a message is being played on the handset.

Base

Green In use light
On when there is power to the base. Flashes when the line is in use or registration is taking place.

Red charging light
Battery charging light. On when the handset is in the base charging.

Vol.
Decrease the speaker volume during playback, the call screening volume during idle and the base ringer volume.

Find
Press to locate handsets.

Vol. +
Increase the speaker volume during playback, the call screening volume during idle and the base ringer volume.

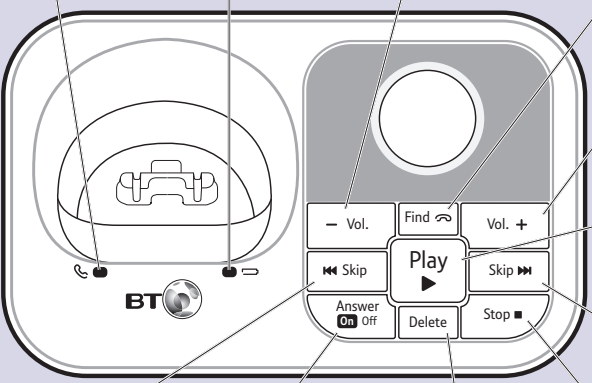
Play
When you have new messages, the button will flash. Press once to play new messages. Press during playback to pause playback.

Skip
During playback, press once to skip back to the start of the current message. Press twice to skip back to the start of the previous message.

Answer On Off
Press to turn the answer machine on or off. When set to On, the text 'On' will light up on the button.

Delete
Press once to delete the message during playback. In idle mode, press to delete all old messages.

Stop
Press to stop message playback.



3 Go!

Making calls

Press **[Call]** then dial the phone number. Press **[End]** to end the call.

Answering calls

If you have subscribed to Caller Display, the caller's details will be displayed before you answer (see below and also the full user guide online at bt.com/producthelp for details). Lift the handset from the base or charger to answer incoming calls. If the handset is not on the base or charger, press **[Call]**.

Mute

Select **Mute** by pressing the right option button during a call if you want to prevent the caller hearing anything from your end. Select **Unmute** to return to your caller.

Contacts

Storing new contacts (up to 200)

From the home screen, press **[Contacts]**.

Select **Options**. **Add contact** is highlighted, press **Select**.

Enter the name using the letters on the keypad. You may need to press the same button a few times until the letter you want is displayed, for example, press **2** once for A, or twice for B.

Press **[Calls]** and enter the home phone number. Press **[Calls]** and enter a mobile number and then a work number if you want to. Select **Save** when you've finished. The display will show **Contact saved**.

Dialling a contact

From the home screen, press **[Contacts]**. Scroll **[Volume Up]** or **[Calls]** to display the entry you want and press **[Call]** to dial.

Or, search alphabetically using the keypad to enter the first letter of the name you want then scroll **[Volume Up]** or **[Calls]** to the exact entry and press **[Call]** to dial.

Caller Display and the Calls list

For **Block calls**, **Caller Display** and the **Calls list**, you must subscribe to a Caller Display service for this feature to work. Your network provider may charge you for this service.

View and dial from the calls list (up to 50 incoming calls and 30 outgoing calls)

The number of new calls will be shown on the home screen when incoming calls have been missed e.g. **1**. You can clear the notification by viewing the calls list on any handset registered to the base. The **[Missed]** will show for missed calls, **[Outgoing]** will show for outgoing calls or **[Incoming]** will show for incoming calls so that you can differentiate between the types of calls in the calls list.

Press **[Calls]**, then **[Volume Up]** or **[Calls]** to scroll through and view the list. To dial an entry, press **[Call]** when the entry is highlighted.

Save a Calls list entry to your contacts

Press **[Calls]**, then scroll **[Volume Up]** or **[Calls]** to highlight the entry you want and select **Options**. Highlight **Save number** and press **Select**. You have two options:
To save as a new contact: highlight **New contact** and press **Select**. Highlight the type of number, press **Select**. Enter the contact name and select **Save**. Or,
To add to an existing contact: highlight **Add to contact**, press **Select**. Scroll to highlight the entry you want, press **Select**. Highlight the number type you want to save the number under (home, work or mobile) and press **Select**.

Answer machine

Your answer machine is on and ready to record messages. The controls are shown in the base diagram to the bottom left and the features can also be accessed via the handset **Answer Phone** menu.

Recording your own outgoing message

Select **Menu**, **Answer Phone** is displayed, press **Select**. Press **[Calls]** until **Outgoing msg** is displayed, press **Select**. Press **[Volume Up]** or **[Calls]** to highlight the outgoing message mode you want: **Ans. & record** or **Answer only** and press **Select**. **Record message** is highlighted, press **Select**. Follow the voice prompt to record your message and select **Save** when you've finished. Your message will be played back to you. Select **OK** if you're happy with it (or delete it by selecting **Delete**).

Set the answer delay

For compatibility with BT 1571 or another voicemail service make sure the answer delay is set for your answer machine to answer before the voicemail service, e.g. for BT 1571 do not set to more than 5 rings (the current setting is 4 rings). Select **Menu**, **Answer Phone** is displayed, press **Select**. Press **[Calls]** until **Settings** is displayed, press **Select**. Press **[Calls]** to highlight either **Ans. & record** or **Answer only** and press **Select**. Answer delay is displayed, use **[Left]** and **[Right]** to display the number of rings you want (0-9 or Time saver) and select **Save**.

For detailed instructions on all the answer machine features see the full user guide online at bt.com/producthelp


4 Block calls

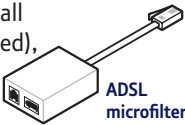


The BT7610 blocks numbers in two separate ways to help you avoid nuisance calls, firstly by type e.g withheld or international and also by your choice of specific numbers (you can store up to 10 numbers of your own choice). Select **Menu**, scroll **[Calls]** to **Call control** and press **Select**. Follow the instructions to set your PIN for the first time and select **OK**. **Incoming calls** is displayed, press **Select**. Press **[Calls]** to highlight **Block calls** and press **Select**. You now have 2 choices:
i) To block calls by type, when **By call type** is highlighted, press **Select**. Select **Blocked** or **Allowed** for each of the call types by highlighting each one: **International**, **Withheld number**, **No Caller ID** and **Payphone** using **[Left]** and **[Right]**, then select **Save**.
ii) To block calls by a specific number, press **[Calls]** to highlight **By number** and press **Select**. You will enter the block calls list, highlight an Empty slot and select **Add**. Enter the number you want to block (or you can select **Options** and select a number from your contacts or calls list) then select **Save**. Calls from numbers stored in your blocked calls list cannot leave a message on your answer machine but calls blocked by call type can. Please note, other products connected to the line are not compatible with this feature and will still ring.

Help

Most problems can be fixed with a few simple checks.

Problem	Solution
No dial tone or line cord error message displayed on-screen	Only use the cables and batteries supplied. Make sure both the mains power adaptor cable and telephone line cord are plugged into the correct sockets.
Poor speech quality	Make sure the product is not located too close to other electrical appliances. This can also help improve the handset range from the base.
 Battery icon flashing and Battery low displayed on screen	The battery charge is very low. Make sure you charge the batteries for 24 hours before use to ensure maximum battery performance.
Using broadband on the same phone line?	Make sure you plug the phone into the wall socket via an ADSL microfilter (not supplied), otherwise you may have problems with this product and your broadband service. If you use BT Infinity, you will not need to use an ADSL microfilter. For other types of broadband, please check with your provider if a microfilter is required.



Find out more

- Frequently Asked Questions are available at bt.com/producthelp
- If you'd like more detailed instructions, a full user guide is available to download from bt.com/producthelp
- If you cannot find the answer to your problem in the full online user guide, then please call our free Helpline on 0800 218 2182*. Our dedicated advisors are more likely to be able to help you than the retailer where you made your purchase.
- This document is also available in other formats, such as Large print, Braille and Audio CD. If you would like a copy, please call 0800 218 2182*.