



# BT Subcontracting Policy 2022/2023

## Introduction

BT is committed to working with a high quality subcontractor who will provide training and assessment to support our Apprenticeship Programme.

## Purpose

This subcontracting policy sets out how BT will utilise a subcontractor to ensure we are able to meet the promise made by the government, for the roll out of fibre broadband as below:

Upgrades for 3m more premises in the toughest third of the country supporting UK Government target of making Gigabit capable broadband available to at least 85% of country by 2025.

## Principles

BT will operate as an Employer Provider and will therefore ensure that: At all times we will undertake a fair and transparent procurement process, ensuring that all potential subcontractors undergo a comprehensive due diligence to include; a financial health assessment, review of the quality of teaching and learning, take into account any relevant Ofsted reports and a demonstration of value for money.

## Rationale for Subcontracting

Due to the speed of the Government broadband roll out, BT is utilising a subcontractor to deliver specialist skills and knowledge in this area of expertise. By using this subcontractor, BT can provide enhanced apprenticeship opportunities at volume.

BT will continue to deliver the formal training with the subcontractor providing some specialist assessment and workshop activities.

There are no management fees, all funding is assigned to the delivery of training and end point assessment, in line with the Education and Skills Funding Agency funding rules and regulations.

## Implementation

Any subcontractor is subject to BT's rigorous Due Diligence Procurement process. BT Subcontractors will participate in:

- Safeguarding learners (including Prevent responsibilities)
- Equality and Diversity
- Observation of teaching and learning
- Performance meetings
- Learner satisfaction surveys

## Quality Assurance

The quality of the provision will be monitored and managed through existing Quality Assurance policies and procedures.

## Publication of information relating to Subcontracting

In compliance with the Education and Skills Funding Agency funding rules that apply, BT will publish its subcontracting policy on an annual basis.

## Payment Terms between BT and the Subcontractor

Payments between BT and the subcontractor will be made within 30 days.

## Continuity Plan

BT has a Continuity of Apprenticeship Training Policy that will be implemented in the event of non-delivery.

## Review and Publication of the Policy

This policy will be reviewed at least annually each year by the Head of BT Apprenticeships, to ensure compliance with the Education and Skills Funding Agency funding requirements and will be published on the BT website.

Signed

**Richard Turner**

Head of Apprenticeships – BT

### Reviewed annually

Last Review Date            February 2022

Next Review Date            August 2023